

**DISTRICT OF UCLUELET**  
**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**  
**HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE**  
**Tuesday, June 16, 2020 at 3:30 PM**

Present:       **Chair:**           Mayor Noël  
                  **Council:**       Councillors Cole, Hoar, Kemps, and McEwen (All Councillors attended via  
                  **Staff:**           Zoom)  
                                  Mark Boysen, Chief Administrative Officer  
                                  Joseph Rotenberg, Manager of Corporate Services  
                                  Nicole Morin, Corporate / Planning Clerk

Regrets:

**1. CALL TO ORDER**

**1.1 The meeting was called to order at 3:34 PM.**

**2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY**

Council acknowledged the Yuułu?iŋ?ath First Nation, on whose traditional territories the District of Ucluelet operates. Council noted that this Committee of the Whole was being conducted via Zoom, which may store data on foreign servers.

**3. ADDITIONS TO AGENDA**

There were no additions to the agenda.

**4. APPROVAL OF AGENDA**

**4.1 June 16, 2020 Committee of the Whole Agenda.**

2020.2021.COW   **It was moved by Councillor Hoar and seconded by Councillor Cole**  
*THAT Council approve the June 16, 2020 Committee of the Whole Agenda as presented.*

CARRIED.

**5. ADOPTION OF MINUTES**

**5.1 January 20, 2020 Special Joint Council Committee of the Whole**

2020.2022.COW   **It was moved by Councillor Hoar and seconded by Councillor Cole**  
*THAT Council adopt the January 20, 2020 Special Joint Council Committee of the Whole Minutes as presented.*

CARRIED.

**5.2 February 19, 2020 Regular Committee of the Whole Meeting**

2020.2023.COW   **It was moved by Councillor McEwen and seconded by Councillor Kemps**  
*THAT Council adopt the February 19, 2020 Committee of the Whole Minutes*

*as presented.*

CARRIED.

**6. MAYOR'S ANNOUNCEMENTS**

**7. PUBLIC INPUT AND DELEGATIONS**

**7.1 Delegations - Community Groups Presentations**

Pacific Rim Art Society - Susan Payne

- Discussed challenges associated with COVID-19 including the closure of the summer festivals and outlined how PRAS is supporting other entities.

Ucluelet Aquarium Society - Geoff Lyons

- Discussed reopening COVID-19 Safety Protocols, government subsidies and noted attendance is down.

Food Bank on the Edge - Cris Martin

- Noted increased funding, food supply and demand due to COVID-19. Also noted the free store set up by the Army Navy Air Force Society.

Seniors Sea View Society - Randy Oliwa and Cathie Whitcomb

- Noted potential change to their funding model and completion of the feasibility study for expansion of Forest Glenn. Also discussed operational changes associated with COVID-19.

Clayoquot Biosphere Trust - Rebecca Hurwitz

- Discussed new funding opportunities available through CBT, their "Giving Catalogue" and their purchase of a property in Tofino which will be used for offices, residential accommodations and community meeting rooms.

West Coast Multiplex Society - Mischele Gagne

- Noted that they applied for 18 million dollar grant to construct the arena, the annual golf tournament will occur on September 18th, are seeking volunteers and encouraged residence to join their news letter.

Ucluelet Rangers - Emily Coombs

- The rangers are supporting the Canadian Army with Operation Lazer.

Alberni Clayquot Health Network - Marcie Dewitt

- Have worked on service integration in the Alberni Valley and supporting the coming together sessions on the coast. Recently received word that they have received funding from UBCM to draft a poverty reduction plan.

West Coast Inland Search and Rescue - Marcie Dewitt

- Trained 16 new members this year. There have been less call outs than normal this year, which may be associated with park closures.

Ucluelet Chamber of Commerce - Laurie Gehrke and Lara Kemps

- Ms. Gehrke is now the President of the Chamber. The Chamber has been working to support businesses through COVID-19. Key fundraisers have been cancelled as a result of COVID-19.
- Working on a regional grant with Tofino and Port Alberni to access funding through the Community Futures and the Ministry of Economic Development.

Central West Coast Forest Society - Mandala Smulders

- Provide local environmental monitoring and requested that staff followup on their Big Beach knot weed funding request and recommended an Eel Grass survey in Ucluelet.

Tourism Ucluelet - Denise Stys-Norman

- Discussed challenges associated with COVID-19 including deep budget cuts, shift away from paid marketing towards supporting local businesses and visit later campaign. Also discussed the Travelling to Ucluelet During COVID-19 Toolkit.

Pacific Rim Historical Society - Barb Gudbranson

- Working to create a portable museum and mini-museum displays which they hope to display at the UAC Hall and described the Ucluelet "On This Spot", a historical walking App. Also noted fundraising challenges associated with COVID-19.

Wild Pacific Trail Society - Don Ferris

- Noted that the District is now conducting maintenance on the trail, the Wild Pacific Trail has hired a naturalist that works 60% of full time and shift to "Learn Where You Live" videos. Also noted fundraising challenges associated with COVID-19 and reduced trail tourism. Finally noted that they are waiting for guidance from the District about providing face to face tours and approval from the District to install video cameras to address vandalism on the trail.

Ucluelet Daycare Society - Lara Kemps

- Daycare is now open and receiving emergency funds from the government. Noted Challenges with staffing and the upcoming AGM.

Whale Festival - Sandy Rantz

- Discussed the cancellation of Whale Fest and noted that they are hoping to provide a festival in the fall.

Toast Masters - Julie Beeley

- Meetings are now conducted online and there are new members.

Pacific Rim Hospice Society - Tarni Jacobsen

- Currently provides 30 minute check-ins with clinical counselor for people of all ages and focused on child and youth grieving program which is partially funded by the District which is postponed due to COVID-19. Plan to develop grief resource kits, youth peer mentorship program, in services for teachers and one on one children and youth counselling.

West Coast Community Resource Society - Margaret Morrison

- Discussed challenges, program changes and service model changes associated with COVID-19. Discussed the seniors iPad iSolation loan program.

## 8. REPORTS

### 8.1 District of Ucluelet Update (Verbal Report)

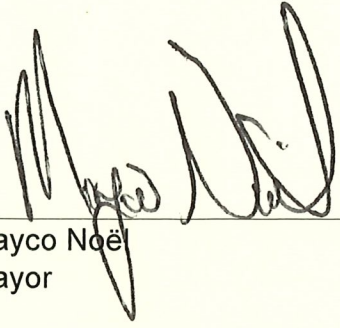
*Mark Boysen, Chief Administrative Officer*

Mr. Boysen presented this report. He provided an update on District activities and the impacts of COVID-19 on the District's budget, property taxes, projects and activities. Mr. Boysen also discussed the District's response to the COVID-19 including the EOC and COVID-19 Recovery Task Force.

## 9. ADJOURNMENT

The meeting was adjourned at 5:35 PM.

**CERTIFIED CORRECT:** Minutes of the Committee of the Whole Meeting held on Tuesday, June 16, 2020 at 3:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



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Mayco Noel  
Mayor



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Mark Boysen  
CAO